



February 2018

Board Members

Bonnie Robinson
Chair

Mike McIntyre
Vice-Chair

Roy Williams
Treasurer

Ryan Kilger
Secretary

Jane Newcombe
Administration

Sarah Baxter

Nancy Carr

Jean-Guy
Dumoulin

Nancy Greenley

Emily Moyo

Jane Panet

Annual Report to the Community The Friends of the Village of Rockcliffe Park Foundation

The “Friends of the Village of Rockcliffe Park Foundation” is a registered charity established at the time of the amalgamation with the City of Ottawa. It safeguards and manages an endowment fund, encourages residents to build the endowment and provides grants for programs and services to benefit the community. Its mandate areas are: **conservation of the environment; preservation of the heritage character of the village; and promotion of a sense of community for all residents.**

The Board manages its affairs with reference to an annual calendar to ensure it considers all important pieces of recurring business for actions on a timely basis. The Board is also guided by an annual Board Priorities document. This annual report addresses 2017 priority areas of work.

Review of Investment Fund Performance - The Board conducted the annual review of the endowment fund’s investment performance and the Foundation’s Investment Policy on June 14, 2017. Mark Ellis from RBC Dominion Securities, a Rockcliffe resident and the fund’s investment advisor, assisted the Board in this review. The endowed fund was \$807,700 as of December 31, 2017.

The Annual Community Appeal - The 2016/17 Community Appeal raised \$17,615 for the endowment. The current year’s appeal is still underway. If you have not yet made your donation, please do so online at www.rockcliffeparkfoundation.org or by mail to the “Friends of the Village of Rockcliffe Park Foundation” to the attention of Jane Newcombe, 25 Westward Way Rockcliffe Park K1L 5A8. Donors will be recognized in the April edition of the *Rockcliffe News*.

Disbursement Policy - This year, we reviewed and revised the **Disbursement Policy** which is used to guide decisions on the amount of annual grants to qualified donees to fund activities that take place in or have a connection to the Village of Rockcliffe Park. The secondary goal is to preserve and grow the fund to allow it to continue to fund qualified donees in the future. Our thanks to Mike McIntyre, Emily Moyo and Roy Williams for their work on this important policy.

Audit Model - The Board considered its audit requirements under the *Canada Not-for-Profit Corporations Act* and adopted a Review Engagement approach to the preparation of its financial statements. Additionally, Ouesley Hanvey Clipsham Deep LLP was appointed as public accountant and conducted a review engagement of the financial statements for the fiscal year ended December 31, 2017.

Response to Request for Grants for 2018 - The Foundation works primarily with the **Rockcliffe Park Residents Association (RPRA)** which plans and implements projects and activities in the community. The Foundation makes a grant to the City of Ottawa annually which can be used to support projects and activities in the community. In line with Foundation policies, the RPRA also provided an accounting of funds received from the Foundation and dispersed in 2017. Because of the timing of implementation of some projects, the RPRA requested a rollover of some funds to 2018.

Friends of the Village of Rockcliffe Park Foundation

Mailing Address: 25 Westward Way, Rockcliffe, Ontario, K1L 5A8

Charitable Registration: 89312 7375 RR0001 www.rockcliffeparkfoundation.org 613-746-8000

Based on their proposals and using the Foundation's **Granting of Funds Guidelines**, the Foundation provided **\$30,363** for community projects and activities in 2018 in the following areas.

Heritage – Events/Seminars to Increase Awareness of the HCD Plan- \$3,500

Community Building Events - \$9,750

Includes Speakers Program, Movie Nights, Christmas Tree Lighting and Carol Sing, Children's Christmas Party, and the 90th Anniversary Event.

Sports Field maintenance - \$2,750

Communications - \$ 5,850

Includes *Rockcliffe News* and Website.

Environment - \$8,513

Includes Jubilee Garden restoration, Pond Testing and Conservation area supplies.

Dining With the Ambassadors Event - This year, we again hosted the very popular fundraising event "**Dining with the Ambassadors**" on Friday, April 28th. This event raised \$30,200. Thank you to the organizing committee of Sarah Baxter and Claire Schofield (co-chairs), Eleonore Wnendt, Marilyn Wilson, Robert Collette, Marianne Feaver, Jane Newcombe, Jane Panet, Alexandra Colt and Alex Taggart. Special thanks to the reception's PRESENTING SPONSOR, **Marilyn Wilson Dream Properties Christie's International Real Estate** and to **The Minto Group** for its FRIEND OF THE VILLAGE sponsorship support.

Legacy Gifts Program - Our community has many unique and valued attributes and is a designated **Heritage Conservation District**. In recognition of our important stewardship responsibility, we launched a **Legacy Gift** program in 2017. We encourage residents to consider what this community means to them and to make provision for a charitable gift to the Foundation in their wills. Brochures were distributed to all residents via the *Rockcliffe News* this year.

Historical Plaque Project - In 2017, the Foundation initiated an historical plaque project to install plaques in the coming years in public spaces in Rockcliffe Park. The plaques will recognize noteworthy places, events and/or people considered significant in the development of Rockcliffe Park and/or the country. Thank you to Tom d'Aquino (Chair) and other members of his panel, Joe Clark, David Halton, Martha Edmond, Alison Green, Brian Dickson (RPRA liaison) and Jane Newcombe (Village Foundation liaison) which provided assistance in identifying ideas and undertaking the initial design work. Also, thank you to Sandy Smallwood, fellow resident and well known heritage developer, who assisted in our work with the City to confirm the location and installation requirements. The inaugural historical plaque will be installed this year in The Village Green near the corner of Mariposa and Springfield.

The **Nominating Committee**, a standing committee of the Board responsible for identifying and recommending members for the 2018 Foundation Board, consists of Ryan Kilger (Chair), Nancy Carr, Jean-Guy Dumoulin and Jane Newcombe. We all appreciate their work.

After many years of service, Mike McIntyre resigned from the Board during the year. Nancy Greenley also resigned to relocate with her family. I thank them for their efforts and those of other members of the Board on behalf of the residents of the community.



Bonnie Robinson

Chair,

613 749 5297

brobinson@rockcliffeparkfoundation.org

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